



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
CIVIL SERVICE COMMISSION
MAY 12, 2016**

CALL TO ORDER

The Regular Meeting of the Civil Service Commission was called to order at 5:40 p.m. in the Large Conference Room, Second Floor, National City Civic Center, on Thursday, May 12, 2016.

ROLL CALL

COMMISSION MEMBERS PRESENT:	<i>Leslie Coyote</i> , Commissioner <i>Rafael Courtney</i> , Commissioner <i>William Sendt</i> , Commissioner
COMMISSION MEMBERS ABSENT:	<i>Fred Puhn</i> , Chairperson <i>David Garcia</i> , Vice-Chairperson
STAFF PRESENT:	<i>Stacey Stevenson</i> , Director of Administrative Services <i>Lilia Muñoz</i> , Human Resources Analyst
REPRESENTATIVES PRESENT:	None

SALUTE TO THE FLAG

Commissioner Sendt led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of March 10, 2016

Action: Motion made by Sendt, seconded by Courtney, and unanimously carried to approve the regular meeting minutes of March 10, 2016.

REPORTS FOR FILE

Personnel Report Report of Vacancies

Action: Motion made by Courtney, seconded by Sendt, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Report from the Civil Service Commission to the City Council of the City of National City

Director Stacey Stevenson informed the Commission that this is a draft staff report to the City Council that covers a period from January 2015 to date. Discussion ensued and Director Stacey Stevenson answered questions from the Commission.

Action: Motion made by Courtney, seconded by Coyote, and unanimously carried to table item to next meeting in absence of Chairperson Puhn and Vice-Chairperson Garcia.

STAFF COMMENTS

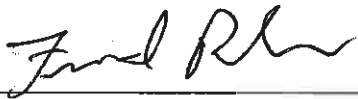
Director Stacey Stevenson provided the Commission an update on the budget process. The budget does add a few additional positions such as Economic Development, Part-Time Librarian, Maintenance Worker, and Police Investigator.

COMMISSIONER COMMENTS

Commissioner Courtney asked if there was any planned training coming-up. Director Stacey Stevenson responded that we are working on coming-up with something in the near future.

ADJOURNMENT

Action: Motion made by Courtney, seconded by Sendt, and unanimously carried to adjourn the regular meeting at 5:55 p.m., Thursday, May 12, 2016, to the next regular meeting of the Civil Service Commission on Thursday, July 14, 2016, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



CHAIRPERSON

7/14/16

DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.